

## Submission Form

### UNITAC Open Call for Projects 2026

#### Introduction

Complete this form and submit your **UNITAC 2026 Open Call for Projects** proposal before **05 November 2026**.

Please answer all questions carefully and keep your responses within the proposed word limit. Once you have answered all questions, save the form as a **PDF with your organization's name** as the file name (e.g., UNITAC.pdf) and send it as an email attachment to [unitac@un.org](mailto:unitac@un.org), along with a **support letter, letter of intent and/or other supporting documents, if applicable**.

If you have any queries related to the application process or experience any technical difficulties, please contact us at [unitac@un.org](mailto:unitac@un.org).

#### Section 1. General information

##### (1) Submitting organization details

Name of the organization:

City:

Country:

Name and title of the contact person:

Contact email:

Legal type of the organization:

##### (2) Are there other organizations involved as project partners?

*If relevant, please provide information about the names, types, and roles of other project partners.*

**(3) Geographic scope of the project**

**On what level(s) will the project be implemented? Please specify where exactly your project will be implemented (name of e.g. city or community).**

Others/Multiple

**(4) Project/Organization website and social media**

*If applicable, please provide links to the website and/or social media account(s) of the project and/or implementing organization(s).*

**(5) What is the planned project duration and timeline?**

*Please provide details on the planned timeline of the project, including its duration, which should be between 6 and 18 months.*

**(6) Do you have a support letter to demonstrate commitment by a representative at the level where the project will take place, i.e. local, regional, or national government representative?**

*Please attach the support letter with this document as PDF to an e-mail and send it to [unitac@un.org](mailto:unitac@un.org).*

Yes ☐

No ☐

## Section 2. Project Overview

### (7) Title of a proposed project

*Please provide a short but descriptive title that accurately captures the scope of the project.  
(Limit: 250 characters)*

### (8) Project summary

*Please provide a summary (so-called “elevator pitch”) of the proposed project: Imagine you need to give a very concise summary of the project to a journalist in just 1 minute. What would you say? Describe the identified challenge and how you envision our digital solution help you address the challenge. (Limit: 1000 characters)*

## Section 3. Project description

**(9) What is the key challenge your project seeks to address? Please describe where this challenge occurs and explain why it is particularly relevant or important in the proposed project location.**

*(Limit: 1000 characters)*

**(10) How will the project address this key issue? What is the approach (main components and activities)?**

*(Limit: 2000 characters)*

**(11) Which UNITAC tool are you planning to adapt to your use case?**

☐ AОВI    ☐ BEAM    ☐ Digital Water App    ☐ Digital Job Card    ☐ URPS

**(12) What are the key outputs the project will produce? How do you envision using or adapting a UNITAC tool to address the identified challenge?**

*Please describe the main tangible outputs you expect the project to deliver and how they will contribute to addressing the identified challenge. Please describe which tool you propose to use, how you envision adapting or applying it in your local context, and what you expect it to enable or produce. (Limit: 1500 characters)*

**(13) How will the project outputs respond to the needs of diverse stakeholders, particularly people from vulnerable communities?**

*(Limit: 1500 characters)*

**(14) What are the key results the project aims to achieve? What will be different when the project has been implemented?**

*(Limit: 1500 characters)*

**(15) What makes the project innovative?**

*(Limit: 1000 characters)*

**(16) If your city does not currently meet one or more of the recommended technical requirements, please describe how you intend to strengthen these areas to support successful project delivery during the project implementation period. Please include any planned actions, partnerships, capacity-building efforts, or resources that will support successful implementation.**

*(Limit: 1000 characters)*

**(17) Which targets and/or indicators of SDG 11 or other urban-related SDGs does the project address?**

*(Limit: 250 characters)*

## Section 4. Project implementation

### (18) What is the estimated cost of the project? What is your organization contributing?

*Please provide an overview of the estimated expenditures required to implement the proposed project and explain how these costs will be covered. Your estimate should consider:*

**Implementation costs**, such as personnel and consultants, events and meetings, communication and dissemination, equipment, and small fixed assets.

**Longer-term costs**, including ongoing maintenance and operational expenses, such as web hosting, domain fees, cloud services, or other recurring costs.

**Funding sources**, indicating which costs will be covered through your organization's own contributions and which, if any, will be financed through external funding.

*Please provide estimates where exact costs are not yet known. Note that **UNITAC cannot provide funding for the implementation, operation, or maintenance of the proposed project.***

*(Limit: 1500 characters)*

### (19) Why is your organization best suited to conduct this project?

*Give details on your organization's prior experience, the ecosystem you are working with, and your organization's planned role in the proposed project. Is there an existing digital infrastructure or specific technology already implemented in your organization that the project could build on?*

*(Limit: 1500 characters)*

**(20) What human resources can your organization dedicate to this project?**

*Please provide details on the team working on the project, their roles, and capacity for the project.  
(Limit: 1500 characters)*

**(21) What is the contribution you are expecting from UNITAC? Why do you think this project is suitable to be supported by UNITAC?**

*Please specify which outputs and activities UNITAC is to contribute to the project. What role is UNITAC to play in the project? (Limit: 1500 characters)*

**(22) Are there any potential adverse effects/risks associated with the implementation of the project? What mitigation measures are planned?**

*Risks could relate to social, environmental, political, implementation, etc. (Limit: 1500 characters)*

**(23) Do you see the potential for replication of the project in a different context or location?**

*(Limit: 1500 characters)*

**(24) Please describe how your project will collect, access, use, store, share, and protect data. What types of data will the project use or generate? Please outline the measures you will take to protect privacy and ensure data security throughout the project, including any measures related to personal or sensitive data, where applicable. (Limit: 1500 characters)**

**(25) Please provide any additional information that you were not able to cover in the questions.**

*(Limit: 1500 characters)*