United Nations
Innovation Technology
Accelerator for Cities

Submission Form

UNITAC Open Call for Projects 2024

Introduction

You can submit your project proposal for the UNITAC 2024 Open Call for Projects by filling out this form. The deadline for submission is 3 March 2024.

Please answer all questions carefully and keep your responses within the word limit. Once you have answered all questions, save the form as a PDF with your organization's name as the file name (e.g., UNITAC.pdf) and send it as an email attachment to unitac@un.org, along with a support letter (if applicable).

If you have any inquiries regarding the application or experience any technical difficulties, please contact us at unitac@un.org.

Section 1. General information

(1) Submitting organization details

Name of the organization:

City:

Country:

Name and title of the contact person:

Contact email:

Legal type of the organization:

(2) Are there other organizations involved as project partners?

If relevant, please provide information about the names, types, and roles of other project partners.

(3) Geographic scope of the project

On what level(s) will the project be implemented?

Please specify where exactly your project will be implemented (name of e.g. city or community).

(4) Project/Organization website and social media

If applicable, please provide links to the website and/or social media account(s) of the project and/or implementing organization(s).

(5) What is the planned project duration and timeline?

Please provide details on the planned timeline of the project, including its duration, which should be between 6 and 18 months.

(6) Do you have a support letter to demonstrate commitment by a representative at the level where the project will take place, i.e. local, regional, or national government representative?

Please attach the support letter with this document in a PDF form to an e-mail and send it to unitac@un.org.

Yes

No

Section 2. Project Overview

(7) Title of a proposed project

Please provide a short but descriptive title that accurately captures the scope of the project. (Limit: 250 characters)

(8) Project summary

Please provide a summary (so-called "elevator pitch") of the proposed project: Imagine you need to give a very concise summary of the project to a journalist in just 1 minute. What would you say? (Limit: 1000 characters)

Section 3. Project description

(9) What is the key issue that you have identified and which your project seeks to address? Where is this challenge located and why is it an issue in the specific project location?
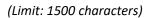
(Limit: 1000 characters)

(10) How will the project address this key issue? What is the approach (main components and activities)? *(Limit: 2000 characters)*

(11) What are the key outputs the project will produce? Do you propose a specific technology solution? *(Limit: 1500 characters)*

(12) How will the outputs consider the needs of diverse stakeholders, especially disadvantaged communities?

(Limit: 1500 characters)

(13) What are the key results the project aims to achieve? What will be different when the project has been implemented?

(Limit: 1500 characters)

(14) Is there a concrete demand by specific stakeholders for the proposed project/solution?

(Limit: 1500 characters)

(15) What makes the project innovative?

(Limit: 1000 characters)

(16) Which pillars of people-centered smart cities does the project address?

(17) Which targets and/or indicators of SDG 11 or other urban-related SDGs does the project address?

(Limit: 250 characters)

Section 4. Project implementation

(18) What is the estimated cost of the project? What is your organization contributing?

Please give details on estimated expenditures associated with the implementation of the project. Please also share considerations about the longer-term cost e.g. maintenance (such as web hosting, domain, and cloud solutions). Expenditures could be related to personnel and consultants, events and meetings, communication and dissemination, equipment, and small fixed assets. Please specify which of the costs your organization is contributing and if any items are expected to be covered by UNITAC or through external funding. (Limit: 1500 characters)

(19) Why is your organization best suited to conduct this project?

Give details on your organization's prior experience, the ecosystem you are working with, and your organization's planned role in the proposed project. Is there an existing digital infrastructure or specific technology already implemented in your organization that the project could build on? (Limit: 1500 characters)

(20) What human resources can your organization dedicate to this project?
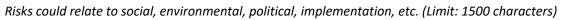
Please provide details on the team working on the project, their roles, and capacity for the project. (Limit: 1500 characters)

(21) What is the contribution you are expecting from UNITAC? Why do you think this project is suitable to be supported by UNITAC?

Please specify which outputs and activities UNITAC is to contribute to the project. What role is UNITAC to play in the project? (Limit: 1500 characters)

(22) Are there any potential adverse effects/risks associated with the implementation of the project? What mitigation measures are planned?

Risks could relate to social, environmental, political, implementation, etc. (Limit: 1500 characters)

(23) Do you see the potential for replication of the project in a different context or location?

(Limit: 1500 characters)

(24) How will your project collect, use, and protect data? What kind of data? Please outline how you will include privacy and security measures.

(Limit: 1500 characters)

(25) Please provide any additional information that you were not able to cover in the questions.

(Limit: 1500 characters)